

CORRESPONDENCE UPDATE – INFORMATION REPORT

Background

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered during that meeting. This cover report provides a record of those letters and any other correspondence received since the previous Committee meeting.

Issues

2. At the Committee meeting on the 9th December 2014 Members considered the following items:
 - Cabinet Response to a Joint Report of the Environmental Scrutiny Committee & the Community & Adult Services Scrutiny Committee Entitled: "Control of Dangerous Dogs in Cardiff";
 - Planning Service Redesign – Member Update;
 - Cardiff's Energy Prospectus.
3. After the meeting letters were sent by the Chair on behalf of the Committee to Councillor Bob Derbyshire, Cabinet Member for the Environment and Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability. Copies of the letters have been attached to the report as **Appendices 1 & 2**.
4. At the Committee meeting on the 3rd February 2015 Members considered the following items:
 - Draft Budget Consultation Proposals 2015/16 – Budget proposals for the Strategic Planning, Highways, Traffic & Transport Directorate relevant to the Transport, Planning & Sustainability Portfolio;

- Draft Budget Consultation Proposals 2015/16 – Budget proposals for the Environment Directorate relevant to the Transport, Planning & Sustainability Portfolio;
 - Draft Budget Consultation Proposals 2015/16 – Budget proposals for the Environment Directorate relevant to the Environment Portfolio.
5. After the meeting letters were sent by the Chair on behalf of the Committee to Councillor Graham Hinchey, Cabinet Member for Corporate Services & Performance; Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability and Councillor Bob Derbyshire Cabinet Member for the Environment. Copies of the letters have been attached to the report as **Appendices 3, 4 & 5.**
6. In recent weeks the following replies have been provided to letters written on behalf of the Environmental Scrutiny Committee. These are listed below:
- A letter to Cabinet Member for the Transport, Planning & Sustainability resulting from the Scrutiny Committee meeting on the 9th September 2014 – **Appendix 6;**
 - A letter to Cabinet Member for the Environment resulting from the Scrutiny Committee meeting on the 11th November 2014 – **Appendix 7;**
 - A letter to Cabinet Member for the Environment resulting from the Scrutiny Committee meeting on the 3rd February 2015 – **Appendix 8;**
 - A letter to Cabinet Member for the Transport, Planning & Sustainability resulting from a joint task & finish meeting with the Economy & Culture Scrutiny Committee held in December 2014 on the Cardiff Central Transport Hub – **Appendix 9.**

Legal Implications

7. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations

for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

8. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

9. The Committee is recommended to note the content of the letter contained in **Appendices 1, 2, 3, 4, 5, 6, 7, 8 & 9.**

Marie Rosenthal

County Clerk and Monitoring Officer

4th March 2015